15 June 2020

Dear Parent/Guardian

ELECTION OF PARENT GOVERNORS: NOMINATIONS

There is a vacancy for a parent governor to serve on the governing body of this school. The staff and governors of St Joseph’s have worked extremely hard over the last few years to raise the profile, facilities and reputation of the school. We are very keen to encourage parents (or people with parental responsibility) of registered pupils to nominate themselves to fill this place. Details of what you will need to do to be nominated are given with this letter.

Parent governors are elected by parents and from parents and are vital to our governing body. They share equally with other governors the responsibility for carrying out the governing body's wide range of responsibilities. Governors do not run the school day to day, as their role is at the strategic or policy-making level in the school. You do not have to be an expert on education to be a school governor; your role would be as a typical parent bringing a parent’s perspective to the running of the governing body and the school. We value the experience that all governors bring to the role.

If you join our governing body, you will serve for a four year term and you can continue to the end of the term of office even if your child/children leave the school. Being a governor does take up time. There are at least six governing body meetings each year, and governors usually serve on a committee/committees which meet once a term. You will need to set aside time to be able to be an effective governor: time to prepare for meetings, for visiting the school, undertaking training and updating.

To find out more about what being a governor at this school is like you can contact Mr Paul Hooper, Chair of Governors, via the school, who will be very willing to answer any questions.

If you would like to take the opportunity to put yourself forward as a candidate, you may only do so on an official form, so please complete and return the attached sheet to me by 29 June 2020. If it is necessary for there to be an election, I will contact you to let you know about the arrangements.

I would like to take this opportunity to thank all parents for their support and dedication over the years and look forward to the school becoming even more successful with your help.

Yours sincerely

Paul Hooper

Chair of Governors

St Joseph’s Catholic School