

# Going Places Ltd.



<b>JOB REFERENCE:</b>	<b>123-SJS10010</b>
<b>JOB TITLE:</b>	<b>JUNIOR COMPUTER AIDED DESIGNER</b>
<b>EMPLOYER:</b>	<b>GOING PLACES LTD</b>
<b>LOCATION:</b>	<b>SALISBURY</b>
<b>SALARY:</b>	<b>£15 - £18k depending on experience</b>
<b>WORKING HOURS:</b>	<b>35-40hrs during an average week</b>

## **DESCRIPTION**

Junior Graphic Designer required. Applicants must have a genuine interest in graphic design, advertising, corporate branding, website and exhibition design. Graphic designers use images and lettering to communicate information and ideas and make an impact.

**You will also need to bring a portfolio of art & design work to the interview.**

## **DUTIES TO INCLUDE**

- Discussing the project requirements (the brief) with clients, senior designers or account executives
- Providing costings
- Choosing the most suitable materials and style
- Producing rough sketches or computer visuals to show the client
- Using specialist computer software to prepare designs
- Producing a final layout with detailed specifications for typefaces, letter size and colours

## **SKILLS REQUIRED**

- IT skills
- Drawing ability
- The ability to find practical solutions to problems
- Knowledge of printing techniques and photography
- The ability to manage your time, meet deadlines and work within a budget
- An understanding of current trends and styles
- Excellent communication skills
- Good spelling and grammar

## **PERSONAL QUALITIES**

- Fast learner, with the ability to master new skills quickly
- Patience and the ability to remain calm at all times
- Able to demonstrate good attention detail
- Appropriate level of maturity and personal confidence
- Self-motivated with a willingness to learn
- Resilience – to be able to remain calm and confident and act logically in difficult situations
- A sense of responsibility

## **QUALIFICATIONS REQUIRED**

- BTEC Level 3 National qualifications in art and design (graphic design)
- A level in art and design (taken alongside other level 3 courses)
- A level in applied art and design (single or double award) or an OCR Level 3 National in art and design

Four GCSEs at grades 9 - 4 are usually required for entry to the above courses, plus some evidence of artistic ability.

Please send your CV, Application Form and a covering letter to:

Mrs Chloe Newton  
Going Places Ltd  
37 Guild Street  
London  
EC3R 9EH

Quoting Job Reference.