

# Going Places Ltd.



<b>JOB REFERENCE:</b>	<b>123-SJS10016</b>
<b>JOB TITLE:</b>	<b>Hairdressing</b>
<b>EMPLOYER:</b>	<b>GOING PLACES LTD</b>
<b>LOCATION:</b>	<b>SALISBURY</b>
<b>SALARY:</b>	<b>£12 - £20K</b>
<b>WORKING HOURS:</b>	<b>40- 50 including some evening and weekends</b>

## DESCRIPTION

A hairdresser is responsible for shampooing, cutting, drying and styling hair, giving chemical treatments, such as perms and colours and beard and moustache trimming for men. Other tasks can include making appointments, dealing with customers as they come into the salon and keeping the salon tidy.

## DUTIES TO INCLUDE

- Meeting and greeting clients
- Customer service
- General tidying and cleaning
- Reception duties and maintaining the diary
- Face to face and telephone conversations with clients
- Maintaining stock levels
- Skin testing for colour treatments
- Making tea/coffee
- Washing hair

## SKILLS REQUIRED

- To be good with your hands
- To be able to work quickly
- The ability to make people feel relaxed
- Strong communication skills
- Ability to receive and action instructions
- Be respectful and treat clients with dignity
- A good eye for line, form, colour and style an interest in new styles and changing fashions, especially if you want to work in a cutting-edge salon

## **PERSONAL QUALITIES**

- Maintain a friendly manner
- To be a good listener and talk freely with strangers
- Reliable and well organised
- Have a confident and responsible attitude
- Appropriate level of maturity and personal confidence
- Caring and friendly personality

## **QUALIFICATIONS REQUIRED**

GCSEs. A science subject is useful, together with English and maths. An interest in art and design is also helpful

Please send your CV, Application Form and a covering letter to:

Mrs Chloe Newton  
Going Places Ltd  
37 Guild Street  
London  
EC3R 9EH

Quoting Job Reference.