

Going Places Ltd.



JOB REFERENCE:	123-SJS10013
JOB TITLE:	Sport and Leisure Centre Assistant
EMPLOYER:	GOING PLACES LTD
LOCATION:	SALISBURY
SALARY:	£12K - £16K depending on experience
WORKING HOURS:	Shift work to include evenings and weekends

DESCRIPTION

Description

Sports and leisure assistants help to run the various sports, recreation and exercise activities available at sports and leisure centres. Evening and weekend work is all part of the job. You need good practical skills and an ability to work well with people. We are looking for someone with excellent customer service skills, customer awareness and enthusiasm to ensure our customers remain happy.

DUTIES TO INCLUDE

- Setting up and putting away sports equipment
- Maintaining the equipment and demonstrating how to use it safely
- Overseeing recreational activities
- Setting up chairs and possibly staging for special events
- Acting as a pool lifeguard
- Keeping facilities clean and tidy
- Working on reception, dealing with bookings and enquiries

SKILLS REQUIRED

- An interest in sport and fitness is essential.
- Customer awareness and patience when dealing with people
- Good communication skills are of paramount importance
- Teamwork but also be able to work effectively alone
- Ability to maintain a cheerful disposition while working under pressure
- Health and safety conscious and ensure guidelines are maintained at all times
- Practical and be able to demonstrate the safe use of equipment effectively
- IT Skills

PERSONAL QUALITIES

- Self-motivated, enthusiastic and willing to learn
- Excellent customer service skills
- The ability to remain calm under pressure
- Patience, and empathy and the ability to deal with all manner of people
- Responsible and reliable

QUALIFICATIONS REQUIRED

GCSE Grade 4 or above in English and Maths (or equivalent). Various broad-based qualifications in physical education, sport or leisure can provide a useful background.

First-aid qualifications may be needed for some jobs. For poolside work, entrants without a recognised pool lifeguard qualification will be expected to gain one. Coaching qualifications or qualifications in exercise to music are helpful for some positions.

Please send your CV, Application Form and a covering letter to:

Mrs Chloe Newton
Going Places Ltd
37 Guild Street
London
EC3R 9EH

Quoting Job Reference.