

Learning for Careers, Employability and Enterprise (KS3)

Progression Map – Linked to the CDI Framework

Skills and Attributes	Outcomes	Year 7	Year 8	Additional Activities
Self-awareness	<ul style="list-style-type: none"> Realistic appraisal of skills, qualities, roles and responsibilities Develop and maintain positive identity Self esteem Achieving personal wellbeing 	<p>PSHE Lessons:</p> <ul style="list-style-type: none"> CEAIG module Oct–Nov, including skills and qualities Life skills lessons: Random Acts of Kindness, influence of media, who to talk to 	<p>PSHE Lessons:</p> <ul style="list-style-type: none"> CEAIG module – skills and qualities Options awareness, through PSHE, Options Launch Evening and personal interview Healthy lifestyles: alcohol and tobacco education Progress File PSHE communication lesson 	<p>Resource Companion (Buzz Test) (Yr 8)</p> <p>Personal tutoring</p> <p>Pupil feedback questionnaires (PSHE)</p>
Self-determination	<ul style="list-style-type: none"> Personal autonomy Resilience Motivation for personal growth and career development 	<p>PSHE:</p> <ul style="list-style-type: none"> CEAIG lessons and booklets Oct–Nov PSHE RAOK lessons 	<p>PSHE:</p> <ul style="list-style-type: none"> CEAIG module – skills and qualities booklets Buzz Test signposting potential careers 	<p>All Year 8 benefit from a Personal interview with Deputy Head re future pathways as part of Your Choices Options process</p>
Self-improvement as a learner	<ul style="list-style-type: none"> Positive attitude to lifelong learning Skilled in planning, review and reflection Challenging and overcoming any learning issues 	<p>School wide ‘WWW, EBI, Even Better If..’ policy after all assessed work in which pupils respond to comments ‘My response is’ All pupils know and use MRI</p>	<p>School wide ‘WWW, EBI Even Better If..’ policy after all assessed work in which pupils respond to comments ‘My response is’ All pupils know and use MRI</p>	<p>Bath Spa University workshops Yr 7– 9 with disadvantaged learners; Personal Tutoring with tutor (all years)</p>
Exploring careers and career development	<ul style="list-style-type: none"> Expansion of learners’ horizons and opportunities Understanding of careers processes Appreciating and learning from the career experience of others 	<p>CEAIG module Oct–Nov introducing importance of looking ahead, planning, CEAIG and why it’s important</p> <ul style="list-style-type: none"> ‘Before They Were Famous’ – what teachers did before teaching 	<p>All Year 8 introduced to Career Companion and Buzz Test</p> <ul style="list-style-type: none"> CEAIG module Feb–March Use of packages e.g. Buzz test ‘Before They Were Famous’ – what teachers did before teaching 	<p>‘Your choices’ – Solomon Theatre presentation to all of Year 8 Dec 2018 introducing CEAIG, ideas for future etc.</p>

Investigating work and working life	<ul style="list-style-type: none"> Understanding benefits of work Understanding different types of work practice What constitutes good or decent work and how to find it 	<p>CEIAG lesson 1: Andy Oldfield's story – how is it relevant?</p> <p>CEIAG lesson 2: Who do you admire? (intro Jayne)</p> <p>Introduce discussion of employment to tutor group.</p>	<ul style="list-style-type: none"> CEIAG lessons 1–3; skills and qualities; researching colleges and universities and where subjects could lead. 	<p>Resource Companion</p> <p>Your Choices Options process</p>
Understanding business and industry	<ul style="list-style-type: none"> How businesses operate Different aspects of business Importance of business to economy and society Economic concepts e.g. supply and demand 	<p>Year 7 RE June 2019: importance of Fair Trade and NGOs</p> <p>Year 7 run Fair Trade stall Oct–April;</p> <p>House Days give all students to run stalls and raise money for charity, using floats etc</p>	<p>CEIAG lesson 1–3: skills, qualities and importance in business</p> <p>House Days give all students to run stalls and raise money for charity, using floats etc</p>	<p>Pupils at KS3 have opportunity to run Fair Trade business for school</p> <p>KS3 pupils contribute to running stalls/activities on House Day</p> <p>Year 7 introduction to Fair Trade – visiting speaker June 2019</p>
Investigating jobs and labour market information (LMI)	<ul style="list-style-type: none"> Understanding different occupations Entry requirements Job vacancies and how to access Trends nationally and globally 	<p>CEIAG lessons: different occupations and how to get there; discussion in PSHE and tutor 'Before They Were Famous' – what teachers did before teaching</p>	<ul style="list-style-type: none"> Use of Buzz test Use of Resource Companion Confident using friends, family and staff for advice and guidance 'Before They Were Famous' – what teachers did before teaching 	<p>Resources Companion – Yrs 8&9</p> <p>Your Choices Options Process</p>
Valuing equality, diversity and inclusion	<ul style="list-style-type: none"> Genuine commitment to equality, diversity and inclusion Awareness of damage caused by stereotyping, discrimination and prejudice Empowerment for all 	<p>Integral to St Joseph's role as a Catholic comprehensive and firmly embedded across school in many lessons (e.g. RE, History, Geography)</p> <ul style="list-style-type: none"> British Values Module (PSHE Jan–Feb 2016) <p>PSHE Lessons:</p> <ul style="list-style-type: none"> What kind of learner do we want at SJCS? Sept British Values April–June 	<p>Integral to St Joseph's role as a Catholic comprehensive and firmly embedded across school in many lessons (e.g. RE, History, Geography)</p> <ul style="list-style-type: none"> British Values Module (PSHE April–June) Skills for life module, including communication 	<p>House charity work across KS3&4 across house days, fundraising for specific charities, Fairtrade team</p> <p>This Girl Can events to 2018</p>
Learning about safe working practices and environments	<ul style="list-style-type: none"> Health and Safety Rights and responsibilities at work for self and others 	<p>Discussion in CEIAG lessons of what constitutes safe working environments;</p> <p>Personal safety</p>	<p>Discussion in CEIAG lessons of what constitutes safe working environments;</p> <p>Personal safety;</p> <p>STEM Day Sparsholt College June</p>	<p>Resource Companion</p> <p>STEM Day Sparsholt College June 2019</p> <p>Your Choices Options process</p>

			2019 – discussion with employers e.g. fire service, army, VR companies	
Making the most of careers information, advice and guidance (CEIAG)	<ul style="list-style-type: none"> Ability to access and understand trusted sources of information (eg tutor, Sue Glover, home, outside agency) ICT skills to search, review, apply online Ability to analyse and evaluate all information offered Confidence in accessing individualised guidance 	CEIAG lessons 1 – 3 Introduction to Sue Glover, independent careers adviser	All Year 8 introduced to Careers Companion by Sue Glover at Options Launch meeting; Meetings with Sue Glover for Options if requested, parents invited also (e.g. SEN/vulnerable learners) CEIAG module and preparation for Options, use of prospectuses for college and universities Use of packages e.g. Buzz test	Yr 8 Personal interview with Deputy Head, for Your Choices Options process Careers Adviser drop-in session Resource Companion
Preparing for employability	<ul style="list-style-type: none"> Relevant qualifications and skills for all roles Soft skills: teamwork, time management, personal organisation Presenting oneself for selection e.g. tutor rep 	These life skills are some of the key reasons for PSHE: opportunities for teamwork, time management and personal organisation all built in to programme	These life skills are some of the key reasons for PSHE: opportunities for teamwork, time management and personal organisation all built in to programme	Election process in tutor for reps, across all years
Showing initiative and enterprise	<ul style="list-style-type: none"> Being enterprising in employment and before (e.g. fundraising) Enterprise skills e.g. decision making, leadership etc Enterprise qualities e.g. resilience, adaptability etc 	Pupils are aware of importance of fund raising and duty towards others (RE, What is the kingdom of God module) Fairtrade speaker March	Fund raising actively encouraged for KS3 pupils. Suggestions for future lessons/modules in PSHE evaluation July 2019	KS3 pupils contribute to running stalls/activities on House Day to raise money for chosen charity
Developing personal financial capability	<ul style="list-style-type: none"> Functions and use of money How to manage money and personal finances Understanding of spending, saving and investment 	Remuneration discussion as part of CEIAG Lesson 2; 'Before They Were Famous' lesson includes financial discussion Reworking of Finance Matters for Year 7 PSHE July 2019;	Remuneration discussion in CEIAG module; 'Before They Were Famous' lesson includes financial discussion Reworking of Business Matters for Year 8 PSHE July 2019	Awareness and discussion of remuneration for jobs; Role in House activities helps build confidence of financial management
Identifying choices and opportunities	<ul style="list-style-type: none"> Knowledge of suitable progression pathways and qualifications Able to negotiate and evaluate 	CEIAG lessons 1 – 3; Discussion with teachers, family, friends re choices and opportunities	All Year 8 introduced to Resource Companion by Sue Glover, Jan 2019 CEIAG module Oct–Nov Options process Oct–Feb	Yr 8 Personal interview with Deputy Head, for Your Choices Options process <ul style="list-style-type: none"> Careers Advisor drop-in

	<p>to maximise opportunities</p> <ul style="list-style-type: none"> • Networking • Adaptability 		Use of packages e.g. Buzz test STEM Day Sparsholt College June 2019	session
Planning and deciding	<ul style="list-style-type: none"> • Goal setting • Action planning • Resolve issues • Review decisions 	<p>PSHE Sept – Oct:</p> <ul style="list-style-type: none"> • Setting the tone – what kind of learner do we want? What kind of learner do I want to be? • who do I want to be? 	Options Process; Year 8 pupils and parents guided through process of making GCSE Option decisions Oct- Feb 2019	'Your choices' – Solomon Theatre presentation to all of Year 8 Dec 2018 introducing CEIAG, ideas for future etc.
Handling applications and interviews	<ul style="list-style-type: none"> • Understanding importance of good CV, personal statements relevant skills • Self-marketing • Confidence at interview 	<ul style="list-style-type: none"> • Tutor time: presentations to be representative • CEIAG: making a good impression 	<ul style="list-style-type: none"> • Tutor time: presentations to be representative • CEIAG: Lessons 1&2 	Yr 8 Personal interview with Deputy Head, for Your Choices Options process
Managing changes and transitions	<ul style="list-style-type: none"> • Managing types of transition • Strategies to manage life changes 	<ul style="list-style-type: none"> • Tutor, PSHE, RE Sept – Nov – settling in, getting to know, team building activities • Positive mental health PSGE neuro-linguistic practitioner session to be introduced Sept/Oct 2019 	<ul style="list-style-type: none"> • PSHE Skills for life: positive communication • Supporting KS2 learners on Taster/Induction Day 	KS3 Supporting KS2 pupils on Taster/Induction Day