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Guidance for Covid-19 – September 2021 v1

All schools are advised by the DfE to put in place a detailed Risk Assessment and Outbreak Management Plan to support the safe and smooth running of the school during the pandemic. The plan sets out different thresholds at which schools should act. Fortunately, at present, we are not over the specified levels. However, this could change quickly without following guidance. Everyone must be vigilant please.

Please remember Government guidance to help support all of us at this time:

* *Consider your social contacts – every contact carries a COVID risk, even with vaccinated people so:*
  + *consider whether to meet up at all*
  + *meet people outside and avoid crowded areas*
  + *open doors and windows to let in fresh air if meeting people inside*
  + *wear a face covering when it's hard to stay away from other people – particularly indoors or in crowded places such as school /public transport*
  + *limiting contact with anyone who is clinically extremely vulnerable*
* *Wash your hands with soap and water or use hand sanitiser regularly throughout the day*
* *Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze*
* *Put used tissues in the bin immediately and wash your hands afterwards*

The purpose of this document is to try and simplify the processes for all involved in the event of a range of common situations. In each of the charts, a red outline indicates an email link to help the process of contacting us.

**Your child should attend school every day as normal,**

**ensuring that they are doing the Lateral Flow tests twice per week.**

What If? (Click to view details):

[My child has either symptoms of Covid-19 or tested positive on Lateral Flow Test? 2](#_Toc83303008)

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To ensure we are best able to manage the workload created through tracking and managing cases/potential cases, we will be moving to a system of using simple text messages instead of phone calls where possible. This could include a text message:

* To inform of being a close contact at school.
* To chase the date of any PCR Test.
* To chase the result of any PCR Test.
* To check the date a pupil is expected to return to school.

**In the event of the text message requesting basic information e.g., a date or result,**

**please help to support the school by responding as soon as possible.**

***If self-isolating, Work will be set via on assignments on Teams but, naturally, we will not expect this to be completed unless your child is well enough to do so - their recovery is the obvious and most important priority.***

***Staff will be notified each day and, due to teaching responsibilities, may not get a chance to set work straight away.***

***In the meantime, if your child is well enough, they could login to My Maths or Seneca and work through modules on those platforms as well as reviewing the work they have done so far this year.***

Should the current situation mean we are instructed to either raise or lower our threshold, we will update this document accordingly. As ever, if you have any questions or concerns, please do contact us via [covid@sjcs.org.uk](mailto:covid@sjcs.org.uk)

## My child has either symptoms of Covid-19 or tested positive on Lateral Flow Test?

Child MUST remain at home

Book a free PCR Test as soon as possible

Notify the school of the PCR Test Date

Notify the school of the PCR Test Result

*(This is critical to protect the school community)*

If the test is POSITIVE, your child must

self-isolate for ten days from the

date of the test.

If your child did not have symptoms but later develops them, they must self-isolate for ten days from the start of symptoms.

If required, notify the school of changes to self-isolation period.

## 

## I think my child is a close contact of someone who is positive for Covid-19…

Have you been contacted by NHS Test and Trace?

Yes

No

Follow their

instructions

Notify the school of the PCR Test Date

Notify the school of the PCR Test Result

*(This is critical to protect the school community)*

Book a free PCR Test as soon as possible

Notify the school of the PCR Test Date

Notify the school of the PCR Test Result

*(This is critical to protect the school community)*

## My child lives with someone who is symptomatic or has tested positive for Covid-19?

No

Child should attend school as normal.

Repeat process each day until household member is no longer positive or symptomatic

If required, notify the school of changes to self-isolation period.

If the test is POSITIVE, your child must

self-isolate for ten days from the

date of the test.

If your child did not have symptoms but later develops them, they must self-isolate for ten days from the start of symptoms.

YES

Is the test Positive?

YES

No

Is the test Positive?

Take a Lateral Flow Test

Does your child also have symptoms?

YES

Notify the school of the PCR Test Result

*(This is critical to protect the school community)*

Notify the school of the PCR Test Date

Book a free PCR Test as soon as possible

Child MUST remain at home

## My child has been identified as a Close Contact of a Positive Case within school

Following a pupil testing positive for Covid-19 through a PCR test, the following actions must be taken:

The school will identify any pupils and staff that are deemed to be close contacts of the positive case following PHE guidelines.

**The school will send a TEXT MESSAGE indicating your child has been identified as a close contact**

Notify the school of the PCR Test Result

*(This is critical to protect the school community)*

Book a free PCR Test as soon as possible

Notify the school of the PCR Test Date

**Your child should attend school while waiting for the test result**

YES

Continue with twice weekly

Lateral Flow Tests

Is the test Positive?

Child should attend school as normal.

No

If required, notify the school of changes to self-isolation period.

If the test is POSITIVE, your child must

self-isolate for ten days from the

date of the test.

If your child did not have symptoms but later develops them, they must self-isolate for ten days from the start of symptoms.