



Saint Joseph's
CATHOLIC SCHOOL

CEIAG Learner Entitlement Statement

June 2022

ST JOSEPH'S CATHOLIC SCHOOL
CHURCH ROAD
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St Joseph's Catholic School – CEIAG Learner Entitlement

Overview

CEIAG is an important and integral part of the work and life of our school.

All learners have access to unbiased, free, and impartial careers advice and are actively encouraged to take responsibility for their futures and plan and manage their own personal development and career progression. All this is currently delivered through a structured careers programme across all year groups. Learners have access to relevant up to date information via Careerpivot, Career Companion and eCLIPS; they are given opportunities to taste or try out possible careers through taster sessions and work experience and can take part in a full range of careers activities both in and outside of school. In 2022, we have been able to introduce Skills Day across the whole school, a day in which all learners are enabled to access a diverse range of employers, apprenticeship and training providers alongside FE and HE contributors. These outside agencies led workshops accessible for all year groups. Our school is both flexible and adaptable in its approach to careers education. Individual learner's needs are constantly evaluated and the programme changed or adapted to ensure that it is fit for purpose and supportive of equal opportunities. The most important aspect of CEIAG is to ensure that learners are prepared and supported to make well informed and realistic decisions post 16 and develop skills as lifelong learners.

Parents are actively encouraged to be involved in all aspects of their child's progression and future prospects. They have access to form tutors, subject leaders, Directors of Learning and specialist advisors, through parents evenings, careers fairs, initiative evenings (e.g. Work Experience introduction) and progress review meetings. During the period of the pandemic, these have taken place virtually. CEIAG is available to parents and carers direct; via Careerpivot but 1-1 meetings can be arranged with specialists if required.

Curriculum

All learners experience a relevant and appropriate careers curriculum which promotes equal opportunities, British Values, challenges stereotypes, raises aspirations and encourages learners to reach their full potential. Learners are taught to take responsibility for their futures and encouraged to make full use of the learning opportunities, resources and events made available to them.

Careers Education at KS3 & KS4

Access our Career Development Audit mapped against the CDI framework here:

<https://sjcs.org.uk/career-development-audit>

Learners in KS3 begin discovering and exploring options and pathways open to them. They learn about the value of investing in learning, career development and start planning for their future. All learners are catered for with specialist SEN support and higher attaining pupils identified and encouraged to raise aspirations and achieve their full potential.

Year 7

- Careers education programme delivered through fortnightly PSHE sessions by form teachers through structured lessons mapped against the CDI Framework for careers, employability and enterprise education

- 'Challenging Stereotypes' assembly: an introduction to CEIAG with a focus on tackling gender stereotypes and pre-empting prejudice by inviting outside agencies into school
- SEN pupils identified and supported by SEN team (information passed to outside agencies).
- Higher Attainers encouraged to raise aspirations through HA booklets and HA extra-curricular events.
- Higher Education awareness – Bath Spa University – targeted at Pupil Premium pupils.
- Access to an independent and impartial careers adviser through lunchtime drop-in.
- Introduction to Careerpilot
- Virtual and in person employer engagement
- Skills Day – an opportunity to explore a full range of possibilities for their future

Year 8

- Careers education programme delivered through fortnightly PSHE sessions by form teachers through structured lessons, including an introduction to the Buzz Test, mapped against the CDI Framework for careers, employability, and enterprise education
- Embedding the importance of careers education by developing the skills they need to start planning and managing their own personal and career development.
- Various external and internal visits promoting STEM pathways (e.g. Sparsholt visit, Skills Day)
- Higher Attainers encouraged to raise aspirations through team events, activities and curriculum-based booklets
- Higher Education Awareness – Bath Spa University – targeted at Pupil Premium Pupils.
- Introduction to Careerpilot.
- All Year 8 pupils have access to 1:1 guidance interviews and lunchtime drop-in sessions with our impartial independent careers adviser.
- Virtual and in person employer engagement
- Skills Day – an opportunity to explore a full range of possibilities for their future

Key Stage 4

Learners in KS4 concentrate on exploring post-16 opportunities, which includes preparation for the “world of work”. Pupils spend one week on work experience where they learn about the work placement, health and safety and experience what it is like to be an employee. Pupils also have the opportunity to apply for virtual work experience placements throughout the year using platforms which include Speakers for School, Springpod and Pre-med Projects. Pupils are supported to make informed decisions when planning their future. All learners are catered for with specialist SEN support and higher attaining pupils identified and encouraged to raise aspirations and achieve to their full potential.

Year 9

- Careers education programme delivered through fortnightly PSHE sessions by form teachers through structured lessons mapped against the CDI Framework for careers, employability and enterprise education
- All Year 9 pupils have access to 1:1 guidance interviews and lunchtime drop-in sessions with our impartial independent careers adviser.
- Introduction to Careerpilot and Careerpilot sessions in school for awareness about Post 16 options.
- Range of structured lessons promoting British Values and Skills for Life, road safety, drug awareness, delivered fortnightly through structured PSHE lessons.

- University visits to promote and raise awareness of higher education. Bath Spa University do workshops for Pupil Premium pupils in school, and there is a visit to Bath Spa for Year 9 in the summer term.
- Higher Attainers encouraged to raise aspirations through team events, activities and curriculum-based booklets in English Language, French, Spanish, History, Geography, Sociology and RE.
- Entry to the Salisbury Education Challenge Competition, run and organised by the Salisbury Chamber of Commerce.
- Virtual and in person employer engagement
- Career workshops as opportunities arise
- Virtual Work Experience opportunities
- Skills Day – an opportunity to explore a full range of possibilities for their future

Year 10

- Careers education programme delivered through fortnightly PSHE sessions by form teachers through structured lessons mapped against the CDI Framework for careers, employability and enterprise education
- All Year 10 pupils have access to 1:1 guidance interviews and lunchtime drop-in sessions with our impartial independent careers adviser
- Range of structured lessons promoting skills for life delivered fortnightly through structured PSHE lessons
- Use of Careerpivot to research labour market, raise aspirations and explore possibilities for their future
- Interview preparation and Mock Interview Day– learners are taught how to write a CV and letter of application. Their paperwork is then scrutinised by local businesses who then offer their services for Mock Interview Day where pupils go through the process of a formal interview. After the mock interview, they are given feedback by the employer and a self-evaluation is completed by the learner
- Work Experience Parent/Carer Information session
- Work Experience – A 1 week placement with an employer, experiencing the world of work – this is evaluated by the employer and a self-evaluation is completed by the learner
- Updating Progress Files
- SEN, vulnerable and children looked after have a 1-1 interview with an independent careers adviser – an action plan is compiled and their progression monitored to ensure sufficient IAG and support are in place for post 16 decisions
- Learners tracked to ensure progress is being made and learners are on target to meet predicted grades.
- Encouragement to attend raising awareness events such as a Careers Fair/information sessions to promote awareness of future career opportunities
- Skills Day – an opportunity to explore a full range of possibilities for their future
- Women in Engineering Day at Chippenham College
- Virtual and in person employer engagement
- Visit to Winchester University
- Higher Attainers visit to Oxford University
- Higher Attainers encouraged to raise aspirations through team events, activities and curriculum-based booklets in English Language, French, Spanish, History, Geography, Sociology and RE
- Further Education & 6th Form visits for all pupils
- Post-16 Parent/Carer Information evening
- Career workshops provided by external agencies
- Enterprise Adviser briefing session about the world of work and employer expectations

Year 11

- Careers education programme delivered through fortnightly PSHE sessions by form teachers through structured lessons mapped against the CDI Framework for careers, employability, and enterprise education
- Range of structured lessons promoting skills for life delivered fortnightly through structured PSHE lessons.
- Further Education, Higher Education and apprenticeship awareness sessions are arranged. Providers are invited to address the year group and promote their offer.
- Oxbridge Awareness Day – South Wilts Grammar School.
- Apprenticeship briefing sessions – ASK.
- SEN, vulnerable and children looked after have immediate access to any number of 1-1 interviews with our Independent Careers Adviser – Action plan compiled and results shared with form tutor/careers coordinator to ensure any action points are addressed and any support required put in place
- All Year 11 pupils have access to 1:1 guidance interviews and lunchtime drop-in sessions with our impartial independent Careers Adviser
- Learners tracked to ensure progress is being made and learners are on target to meet predicted grades– any additional support required is identified and put in place
- Encouragement to attend raising awareness events such as a Careers Fair/information sessions to promote awareness of future career opportunities.
- Virtual and in person employer engagement
- Support via Careers coordinator/Independent Careers Adviser/Form Tutors to complete FE application forms.
- Skills Day – an opportunity to explore a full range of possibilities for their future
- Updating Progress Files
- Finance Workshops – True cost of living
- Regular monitoring by careers coordinator to ensure learners are fully prepared for post 16 decisions.

All aspects of the curriculum are planned and delivered in accordance with the school development plan and careers policy.