



# Saint Joseph's

## CATHOLIC SCHOOL

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St Joseph's Catholic School  
Church Road  
Laverstock  
Salisbury  
SP1 1QY

Thursday 23<sup>rd</sup> February 2023

Dear Parent,

### **ELECTION OF PARENT GOVERNORS: NOMINATIONS**

There are 2 vacancies for a parent governor to serve on the governing body of this school. We are very keen to encourage parents (*or people with parental responsibility*) of registered pupils/students to nominate themselves to fill these places.

Details of what you will need to do to be nominated are given attached to this letter.

Parent governors are elected by the parent body from parents and are vital to our governing body. They share equally with other governors the responsibility for carrying out the governing body's wide range of responsibilities.

Governors do not run the school day to day, as their role is strategic and policy-making levels in the school. You do not have to be an expert on education to be a school governor, your role would be as a typical parent bringing a parent's perspective to the running of the governing body and the school. We value the experience that all governors bring to the role.

If you join our governing body, you will serve for a one year term and you can continue to the end of the term of office even if your child/children leave the school.

Being a governor does take up time. There are six governing body meetings each year, and governors usually serve on a committee or committees which meet once a term.

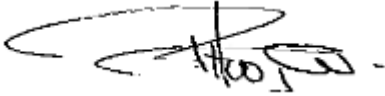
You will need to set aside time to be able to be an effective governor, including time to prepare for meetings, for visiting the school and undertaking training.

To find out more about what being a governor at this school is like, you can contact Mr P Hooper at [admin@sjcs.org.uk](mailto:admin@sjcs.org.uk) who will be very willing to answer any questions.

If you would like to take the opportunity to put yourself forward as a candidate, you may only do so on an official form, so please complete and return the attached sheet to me by 4pm, Friday 10 March 2023.

If it is necessary for there to be an election, I will contact you to let you know about the arrangements.

Yours sincerely



**Chair of Governors**  
St Joseph's Catholic School

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## **Who can be a parent governor?**

All those who have parental responsibility and are over the age of 18 are eligible to stand for election, including parents who work at the school provided that they work for less than 500 hours per year when they are elected.

A "Parent" is defined as including "any individual who has or has had parental responsibility for, or cares or has cared for, a child or young person under the age of 18".

This includes a person who the child lives with and who looks after the child, irrespective of what their relationship is with the child. This must be someone involved in the full-time care of the child on a settled basis.

There are some circumstances that disqualify an individual from serving as a school governor, please read the list of disqualifications.

## **How to nominate yourself**

If you would like to put your name forward, complete the nomination form and in addition write a brief personal statement (*50 words maximum*) to support your nomination. The statements of all candidates will be typed in a standard format and circulated to all parents with ballot papers.

- If the number of nominations is the same as or less than the number of vacancies, all candidates will be elected unopposed.

**If there are more nominations than vacancies, an election will take place.**